



Delaware County Regional Planning Commission

109 North Sandusky Street Delaware, Ohio 43015
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www.dcrpc.org

Scott B. Sanders, AICP
Executive Director

MINUTES

Thursday, December 17, 2009 at 7:00 PM
Delaware Hayes Services Building,
140 N. Sandusky Street, Room G 35, Delaware, Ohio 43015

I. ADMINISTRATIVE BUSINESS

- Call to order
- Roll Call
- Approval of November 19, 2009 RPC Minutes
- Executive Committee Minutes of December 9, 2009
- Statement of Policy

II. VARIANCES *(none)*

III. ZONING MAP/TEXT AMENDMENTS

IV. SUBDIVISION PROJECTS

Township

Lots/Acres

Preliminary *(none)*

Preliminary/Final *(none)*

Final *(none)*

T=TABLED, W=WITHDRAWN

V. EXTENSIONS

20-05 Clear Creek – Orange Twp. – 4 lots / 85.425 acres – requesting 1 year extension

VI. OTHER BUSINESS *(none)*

VII. POLICY / EDUCATION DISCUSSION

- MORPC Regional Plan for Central Ohio

VIII. RPC STAFF AND MEMBER NEWS *(none)*

I. ADMINISTRATIVE BUSINESS

▪ **Call to Order**

Chairwoman Foust called the meeting to order at 7:00 p.m.

▪ **Roll Call**

Representatives: Jeff George, Rick Sedlacek, Dale Johnson, Fred Fowler, Tommy Thompson, Ken O'Brien, Steve Burke, Sharon Hough, Gary Gunderman, Tom Hopper, David Andrian, Dave Stites, Holly Foust, Dick Gladman, Bill Thurston, Eric Fischer, Lloyd Shoaf, Yvonne Clippinger, and Mike Dattilo. *Alternates:* Tiffany Jenkins, Doug Riedel, Susan Dorsch, and Charlie Cooperider. *Staff:* Scott Sanders and Stephanie Matlack.

▪ **Approval of the November 19, 2009 RPC Minutes**

Mr. Gladman made a motion to approve the minutes from November 19, 2009. Mr. Sedlacek seconded the motion. VOTE: Unanimously For, 0 Opposed. Motion carried.

▪ **December 9, 2009 Executive Committee Minutes**

1. Call to order

Chairwoman Foust called the meeting to order at 8:35 a.m. Present: Holly Foust, Steve Burke, Dick Gladman, Ken O'Brien and Lloyd Shoaf. Staff present: Scott Sanders and Stephanie Matlack.

2. Approval of Executive Committee Minutes from November 12, 2009

Mr. Gladman made a motion to approve the minutes from the November meeting. Mr. O'Brien seconded the motion. VOTE: Unanimously For, 0 Opposed. Motion carried.

3. New Business

a. Financial / Activity Reports for November 2009

REGIONAL PLANNING RECEIPTS		SEPTEMBER	YTD TOTAL
General Fees (Lot Split)	(4201)		\$3,280.00
Fees A (Site Review)	(4202)		\$1,000.00
Insp. Fees (Lot Line Transfer)	(4203)	\$200.00	\$1,700.00
Membership Fees	(4204)		\$231,851.00
Planning Surcharge (Twp. Plan. Assist.)	(4205)	\$866.92	\$17,700.63
Assoc. Membership	(4206)		\$0.00
General Sales	(4220)		\$624.05
Charges for Serv. A (Prel. Appl.)	(4230)		\$15,992.30
Charges for Serv. B (Final. Appl.)	(4231)		\$16,730.80
Charges for Serv. C (Ext. Fee)	(4232)	\$300.00	\$900.00
Charges for Serv. D (Table Fee)	(4233)		\$800.00
Charges for Serv. E (Appeal/Var.)	(4234)		\$900.00
Charges for Serv. F (Planned District Zoning)	(4235)		\$1,500.00
OTHER DEPT. RECEIPTS			
Health Dept. Fees	(4242)		\$2,600.00
Soil & Water Fees	(4243)		\$1,575.00

MISCELLANEOUS REVENUE			
Other Reimbursements	(4720)		\$2,404.00
Other Reimbursements A			\$1,309.00
Other Misc. Revenue (GIS maps)	(4730)	\$7.00	\$399.40
Misc. Non Revenue Receipts	(4733)		
Sale of Fixed Assets	(4804)		\$1,421.00
TOTAL RECEIPTS		\$1,373.92	\$302,687.18

Balance after receipts	\$ 65,204.62
Expenditures	- \$ 21,362.02
End of November balance	\$ 43,842.60

Mr. Shoaf made a motion to approve the financial reports as presented. Mr. Gladman seconded the motion. VOTE: Unanimously For, 0 Opposed. Motion carried.

- b. December RPC Preliminary Agenda – includes 1 extension
- c. Director’s Report
 - 1.) Contract billing to date

Twp.	Contract amount	Free hours remaining	Billed to date	Remaining on contract
Berlin	\$10,000.00	0	\$6,521.64	\$3,478.36
Genoa	\$10,000.00	55	\$1,509.83	\$8,490.17
Kingston	\$8,000.00	0	\$3,679.59	\$4,320.41
Orange	\$18,000.00	0	\$6,234.30	\$11,765.70

Total contract hours worked to date 629.50 (this would include overtime hours)

Total overtime hours to date 74.75 (all accrued by Scott Sanders)

Mr. Sanders stated that he is beginning the Recommendations stage of the Comp. Plan for both Berlin and Orange Townships. He will also be meeting next Wednesday with Kingston Twp. and anticipates completion in a few months.

Mr. Sanders explained that the Village of Sunbury voted to no longer pursue a Comprehensive Plan with an outside firm. He reminded the Committee that in 2004, the RPC completed a Comp. Plan for Sunbury but it was never adopted. He would like to contact Sunbury and offer RPC assistance in updating their plan. The Committee agreed.

- 4. **Old Business** (none)
- 5. **Other Business** (none)
- 6. **Personnel** (none)
- 7. **Adjourn** – *Having no further business, Mr. Gladman made a motion to adjourn the meeting at 9:05 a.m. Mr. O’Brien seconded the motion. VOTE: Unanimously For, 0 Opposed. Motion*

carried.

The next regular Executive Committee meeting will be Wednesday, January 20, 2009 at 8:30 a.m. at 109 North Sandusky Street, Delaware, Ohio, 43015.

- **Statement of Policy**

As is the adopted policy of the Regional Planning Commission, all applicants will be granted an opportunity to make their formal presentation. The audience will then be granted an opportunity to speak, at which time the chair will allow questions from the members of the Commission. This policy was adopted by the Regional Planning Commission to provide for the orderly discussion of business scheduled for consideration. The Chairperson may limit repetitive debate.

II. VARIANCES (none)

III. ZONING MAP/TEXT AMENDMENTS (none)

IV. SUBDIVISION PROJECTS

Preliminary (none)

Preliminary/Final (none)

CONSENT AGENDA

Final (none)

V. EXTENSIONS

20-05 Clear Creek – Orange Twp. – 4 lots / 85.425 acres – requesting 1 year extension

Applicant: Portland Co.

Engineer: Floyd Browne

Preliminary approval: (revised) 12/20/07

I. Staff Comments

The applicant has requested a 12-month extension of Clear Creek due to market conditions.

II. Recommendation

Staff recommends *Approval* of a 12-month extension for **Clear Creek** to the RPC.

Commission / Public Comments

Mr. Gladman made a motion to approve the 12-month extension request for Clear Creek. Mr. Sedlacek seconded the motion. VOTE: Unanimously For, 0 Opposed. Motion carried.

VI. OTHER BUSINESS *(none)*

VII. POLICY / EDUCATION DISCUSSION

- MORPC Regional Plan for Central Ohio – Simple, 2-question surveys are available and a more detailed survey is available at <http://regionalplan.questionpro.com>. Mr. Sanders encouraged everyone to complete the survey.
- Mr. Sanders presented the Commission with a couple summary charts of development. He explained that this is not to replace the annual report but just a simple view of projects over the last couple of years.

VIII. RPC STAFF AND MEMBER NEWS *(none)*

Chairwoman Foust thanked the Commission members for their attendance and reminded them that starting with the January the new meeting location will be at the Willis Building.

Having no further business, Mr. Shoaf made a motion to adjourn the meeting at 7:10 p.m. Mrs. Hough seconded the motion. VOTE: Unanimously For, 0 Opposed. Motion carried.

The next meeting of the Delaware County Regional Planning Commission will be Thursday, January 28, 2010, 7:00 PM at the Willis Building, 2079 US 23 North, Conference Room, Delaware, Ohio 43015.

Holly Foust, Chairperson

Stephanie Matlack, Executive Administrative Assistant