



RPC Print Schedule
Delaware County, Ohio
 (for unincorporated areas only)

*Required Copies for Subdivision Review by
 Regional Planning Commission.
 Consult other agencies for their print requirements.*

PRELIMINARY PLAN

Items	At Deadline	Revisions after TRC
Application Form/Fees	1	
Full size paper copy (FOLDED)	13	1*
11 x 17 copy	1	10
Composite Utility & Grading Plans (FOLDED)	13	
Improvement Plans (FOLDED)	1	
Electronic format, preferably GIS compatible or CAD on disc	1	1, if revisions involve lots and streets

**Applicant must distribute revisions to the applicable township.*

FINAL PLAT

Items	Final Plat
Application Form/Fees	1
Full size paper copy	1
11 x 17 copy	13

**Original signed by Township, Del-Co (if applicable), Health (if applicable), Sanitary Engineer, and County Engineer. Printable area shall not exceed 11" x 17" when reduced 50%.*

PLAT DISTRIBUTION AFTER COMMISSIONER APPROVAL (UNINCORPORATED AREA)

<i>The total number of copies as noted (6) should be presented to the Auditor and Recorder for final processing, then distributed as follows:</i>	
Delaware County Recorder	1
Delaware County Auditor	1
Delaware County Map Department	1
Delaware County Regional Planning Commission	1
Township Zoning Inspector/Office	1
Delaware General Health District	1

All copies must be on medium-weight, coated paper or mylar – make all copies on the same type of paper.
All prints must be copied in BLACK INK.
All prints must be 14" x 17" (any blank space should be along the bottom edge).
Cost for recording: \$40.00 per sheet (please confirm with the Recorder's office).

Plats within Incorporated areas and Condominiums

Recorder, Auditor, Map Department	1 copy for each department
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